



UNIQUE CONSULTANCY FIRM

TAXATION, AUDITING & MISCELLANEOUS SERVICES



ABHIJIT SAHA
AN ISO 9001 : 2015 CERTIFIED FIRM
PAN NO. AAGFU2266G
TAN NO. CALU05728C
GSTIN.19AAGFU2266G1ZZ

www.uniqueconsultancy.firm.in





About Us

Unique consultancy firm is a growing Tax and law firm with a young and Innovative approach towards the Field of action. This is a new venture With a competitive mindset and Effective strategies to establish a Mark in the legal and tax firm. The Firm aims at helping and simplifying The problems of the cases. This is Supposed to be an easy accessible Firm at the finger tip of people across The nation. Unique consultancy firm is the Establishment of the year 2019 and is Certified under the iso 9001:2015 Certified. This firm has its trade mark Registered. This is a legal and tax firm Possessing a wide range of Experiences with a handsome number Of cases dealt in both personal and Commercial ground. The excessively Talented, skilful and experienced Solicitors are involved in this firm to Give a proper and helpful guide to the Clients irrespective of the scale of The cases and the nature of it. The firm aims at using the recent and Developed technology in solving the Cases. The team is a strong one with All support of the managerial staff And a core team working efficiently Under each case. The firm looks Forward in working efficiently with a Lot of accuracy and take up initiative To bring strategy of cost Effectiveness in the firm as well. The Firm deals in each case with utmost Secrecy and support. The need and Demand of the clients are the Paramount interest of the firm. It Even plans to give the customer a Proper guidance and immediate help.



OUR SERVICES

TAXATION :-

1. INCOME TAX RETURN, COMPLIANCE, APPEAL ECT. (INDIVIDUAL / HUF / SOCIETY / TRUST / ASSOCIATION / PROPRIETORSHIP / PARTNERSHIP / FIRM / PVT. LTD. / L.L.P/ NIDHI COMPANY ECT.)
2. FINANCIAL AUDIT / TAX AUDIT / COST AUDIT / STATUTORY AUDIT / SECRETARIAL AUDIT / RERA AUDIT / TRUST AUDIT / SOCIETY AUDIT / ASSOCIATION AUDIT / PROPRIETORSHIP AUDIT / PARTNERSHIP AUDIT / FIRM AUDIT/ LOAN AUDIT ETC.
3. GST REGISTRATION / RETURN / COMPLIANCE / GST AUDIT. (INDIVIDUAL / HUF / SOCIETY / TRUST / ASSOCIATION / PROPRIETORSHIP / PARTNERSHIP / FIRM /PVT. LTD. / L.L.P/ NIDHI COMPANY ECT.)
4. P - TAX REGISTRATION / ANNUAL PAYMENT / COMPLIANCE ECT. (INDIVIDUAL / HUF / SOCIETY / TRUST / ASSOCIATION / PROPRIETORSHIP / PARTNERSHIP / FIRM / PVT. LTD. / L.L.P/ NIDHI COMPANY ECT.)





OUR SERVICES

AUDITING :-

1. FINANCIAL STATEMENT AUDIT
2. TAX AUDIT
3. COST AUDIT
4. TDS AUDIT
5. INTERNAL AUDIT
6. PROCESS AUDIT
7. STOCK AUDIT
8. MARKETING COMMUNICATION AUDIT
9. STATUTORY AUDIT
10. SECRETARIAL AUDIT
11. GST AUDIT
12. RERA AUDIT
13. ALL TYPE OF CA CERTIFICATION AUDIT





OUR SERVICES

COMPANIES REGISTRATION :-

1. PRIVATE LIMITED COMPANY
2. PUBLIC LIMITED COMPANY
3. LIMITED LIABILITES PARTNERSHIP
4. SCETION 8 COMPANY
5. NIDHI LIMITED COMPANY
6. IFSC COMPANY
7. INSURANCE COMPANY
8. REGISTRATION OF FOREIGN COMPANY
9. ESTABLISHMENT OF ONE PERSION COMPANY(OPC)
10. FORMATION OF INDIAN SUBSIDIARY COMPANY
11. FORMATION OF LIAISON COMPANY
12. FORMATION OF PROJECT OFFICE
13. FORMATION OF BRACH OFFICE
14. E COMMERCE COMPANY
15. SECURITY GUARD COMPANY
16. MINERAL WATER COMPANY
17. PHARMACEUTICAL COMPANY
18. CHEMICAL INDUSTRY COMPANY





OUR SERVICES

COMPANIES COMPLIANCES :-

1. ROC FILLING (RETURN / COMPLIANCE)
2. GST (REGISTRATION / RETURN / COMPLIANCE)
3. DIN REGISTRATION / KYC UPDATE
4. INCOME TAX (RETURN / AUDIT / COMPLIANCE)
5. PROVIDENT FUND (REGISTRATION / RETURN / COMPLIANCE)
6. ESI (REGISTRATION / RETURN / COMPLIANCE)
7. P-TAX (REGISTRATION / COMPLIANCE)
8. TDS,TCS (RETURN / COMPLIANCE)
9. PAN UPDATE
10. TAN UPDATE
11. MSME REGISTRATION
12. EXPORT IMPORT LICENSE
13. FSSAI LICENSE REGISTRATION
14. INDUSTRIAL FIRE LICENCE
15. ISI MARK
16. TRADE MARK (COMPANY / LOGO / BRAND)
17. PATENT
18. COPY RIGHT
19. HR SERVICES
20. FRRO REGISTRATION
21. RBI COMPLIANCES FOR FDI





OUR SERVICES

LEGAL DRAFTING :-

1. EMPLOYEES AGREEMENTS & ISSUES
2. VENDOR CONTRACT
3. LEASE AGREEMENT
4. COMMISSION AGENT AGREEMENT
5. RENT AGREEMENT
6. AGENCY AGREEMENT

PROPERTY SERVICES :-

1. PROPERTY REGISTRATION
2. PROPERTY TRANSFER
3. PROPERTY SEARCHING
4. PROPERTY MUTATION
5. PROPERTY AGREEMENT
6. GIFT DEED
7. WILLDEED
8. SITE PLAN





OUR SERVICES

ISO CERTIFICATIONS :-

1. Iso 9001 : 2015 (quality management system)
2. Iso 14001 : 2015 (environmental management system Refers to planning and development of resources)
3. Ohsas 18001:2007 (occupational health and safety Management system)
4. Iso 22000:2005 (food safety management system)
5. Iso 13485:2016 (international standard specifies Requirements for a quality management system)
6. Haccp (haccp stands for hazard analysis and critical Control points)
7. Iso 29990:2010 (specifies basic requirements for providers Of learning services in non-formal education and training)
8. Iso 50001:2011 (specifies all the requirements that are Necessary for the implementation of energy management System)
9. Iso 20000:2011 (it service management system)
10. Iso 27001:2013 (information security management system)
11. Iso 10002:2018 (guidelines for complaints handling in Organizations)
12. Iso 10004:2018 (guidelines for monitoring and Management)
13. Iso 39001:2018 (road traffic safety)
14. Iso 15378:2017 (primary packaging Materials for medicinal products)
15. Iso 29990:2010 (learning services For non-formal education and Training)
16. Iso 21001:2018 (management system For educational organizations)



OUR SERVICES

PRODUCT COMPLIANCE :-

1. HACCP
2. HALAL
3. CE MARK
4. ROHS COMPLIANT
5. SEDEX
6. TS 16949
7. GHP
8. GMP
9. GLP
10. GDP
11. 5S
12. KAIZEN
13. 6 SIGMA
14. SA 8000
15. BIFMA
16. BIS - REGISTRATION





OUR SERVICES

DIGITAL SIGNATURE CERTIFICATE :-

- 1. DSC CLASS 2 INDIVIDUAL (SIGN DIGITAL SIGNATURE CERTIFICATE: IT IS ONLY USED TO SIGN THE DOCUMENTS).**
- 2. DSC CLASS 3 ORGANIZATION (ENCRYPT DIGITAL SIGNATURE CERTIFICATE: IT ONLY USED FOR DOCUMENT ENCRYPTION).**
- 3. DSC CLASS 3 ORGANIZATION (SIGN & ENCRYPT DIGITAL SIGNATURE CERTIFICATE)**





OUR SERVICES

MISCELLANEOUS SERVICES :-

1. PAN (NEW / CORRECTION)
2. TAN (NEW / CORRECTION)
3. PASSPORT (NEW / RENEWAL)
4. FIRM REGISTRATION
5. TRUST REGISTRATION
6. SOCIETY REGISTRATION
7. ASSOCIATION REGISTRATION
8. MSME REGISTRATION
9. FOOD LICENCE(FSSAI)
10. FIRE LICENCE
11. EXPORT IMPORT LICENCE
12. TRADE MARK REGISTRATION (NAME/LOGO/BRAND)
13. COPY RIGHT
14. PATIENT REGISTRATION
15. LOGO DESING
16. ISI MARK
17. BIS MARK
18. RNI (NEWSPAPER TITLE REGISTRATION)
19. FMC REGISTRATION
20. SMALL SCALE INDUSTRIES REGISTRATION(SSl)
21. MULTI LABEL MARKETING FIRM(MLM)





OUR SERVICES

NGO SERVICES :-

1. NGO REGISTRATION
2. NITI AAYOG REGISTRATION
3. 30+ NGO MINISTRY PORTALREGISTRATION
4. 12AA , 80G , 35 AC REGISTRATION
5. FCRA REGISTRATION
6. INCOME TAX (RETURN /COMPLIANCE)
7. ANNUAL AUDITING REPORT
8. ANNUAL PROJECT REPORT
9. UTKARSH BANGLA(PBSSD)
10. PMKVY
11. NSDC
12. DDU-GKY
13. NABARD
14. NISBARD PROJECT
15. MSME
16. MHRD COPY RIGHT
17. NIELIT CENTRE
18. NIOS
19. SCHOOL REGISTRATION
20. COMPUTER CENTRE REGISTRATION
21. NGO WEBSITE
22. NGO TRADE MARK
23. NGO ISO CERTIFICATION
24. NGO PROJECTS





OUR SERVICES

INSURANCE SERVICES:-

(IRDA AUTHORIZED AGENT)

1. LIFE INSURANCE (BAJAJ ALLIANZ)
2. HEALTH INSURANCE (BAJAJ ALLIANZ HEALTH INSURANCE / STAR HEALTH INSURANCE).
3. MOTOR / PROPERTY / HOME / FIRE / MARINE / PERSOND ACCIDENT ECT. (BAJAJ GENERAL INSURANCE).

